

**STUDENT** to complete and attach to the front of each Assessment Task. **Re-submissions will only be accepted with the resubmission cover sheet.**

**NOTE:** If you are submitting your assessment work electronically you **MUST** apply one of the following:

- Sign and write the date in the declaration section, scan, attach and email the cover sheet with your re-submission  
OR
- Type in your name and the date in the declaration section, email the cover sheet as an attachment with your re-submission (if you are unable to scan a signed copy). If using this option, you must ensure that you are sending this from a personal email address for verification purposes.

<b>STUDENT NAME:</b>		
<b>UNIT CODE(S):</b>		
<b>UNIT NAME(S):</b>		
<b>RESUBMISSION</b> <small>(please circle one only)</small>	#1 <input type="checkbox"/>	#2 <input type="checkbox"/>
<b>Assessment Task being re-submitted</b> Indicate the Assessment Task # (refer to your Assessment Plan)		
1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> (TICK ONE ONLY)		
<b>By signing below I, declare that:</b> (please indicate boxes with a tick)		
<input type="checkbox"/> I have understood the instructions provided and have received feedback and any relevant documentation for me to be able to complete the assessment/s		
<input type="checkbox"/> I have been advised of the assessment resubmission requirements, and I understand them.		
<input type="checkbox"/> I have been made aware of my rights and responsibilities as a Student, and choose to be re-assessed at this time		
<input type="checkbox"/> I have been made aware of the 'Appeals Procedure' that provides an avenue for reassessment if necessary		
<input type="checkbox"/> The work I am submitting is my own work and contains no material written by another person except where due reference is made		
<input type="checkbox"/> I am aware that a false declaration may lead to withdrawal of a qualification or statement of attainment		
<input type="checkbox"/> I have included my full name and unit code on each <b>individual page</b> of my re-submitted assessment work		
<input type="checkbox"/> I have retained a copy of all my re-submitted assessment work		
<b>Student Signature:</b>	<b>Date:</b>	

**ASSESSOR** to complete with feedback for student on task results and further instruction **if a resubmit is required**

* S / NYS	Resubmit Due Date	Comments / Feedback
<b>Assessor Signature:</b>		<b>Date:</b>

\* S = Satisfactory    NYS = Not Yet Satisfactory