

**STUDENT** to complete and attach to the front of each Assessment Task. **Submissions will only be accepted with a cover sheet.**

**NOTE:** If you are submitting your assessment work electronically you **MUST** apply one of the following:

- Sign and write the date in the declaration section, scan, upload/email the cover sheet with your submission  
OR
- Insert your electronic signature and the date in the declaration section, email the cover sheet as an attachment with your submission (if you are unable to scan a signed copy). If using this option, you must ensure that you are sending this from a personal email address for verification purposes.

<b>STUDENT NAME:</b>	
<b>UNIT CODE(S):</b>	
<b>UNIT NAME(S):</b>	
<b>Assessment Task being submitted</b> Indicate the Assessment Task # (refer to your Assessment Plan)	
<b>1</b> <input type="checkbox"/> <b>2</b> <input type="checkbox"/> <b>3</b> <input type="checkbox"/> <b>4</b> <input type="checkbox"/> <b>5</b> <input type="checkbox"/> <b>6</b> <input type="checkbox"/> <b>7</b> <input type="checkbox"/> <b>8</b> <input type="checkbox"/> <b>9</b> <input type="checkbox"/> <b>10</b> <input type="checkbox"/> <b>11</b> <input type="checkbox"/> <b>(TICK ONE ONLY)</b>	
<b>By signing below I, declare that: (please indicate boxes with a tick)</b> <input type="checkbox"/> I have understood the instructions provided and have received any relevant documentation for me to be able to complete the assessment/s <input type="checkbox"/> I have been advised of the assessment requirements, have been made aware of my rights and responsibilities as a Student, and choose to be assessed at this time <input type="checkbox"/> I have been made aware of the 'Appeals Procedure' that provides an avenue for reassessment if necessary <input type="checkbox"/> The work I am submitting is my own work and contains no material written by another person except where due reference is made <input type="checkbox"/> I am aware that a false declaration may lead to withdrawal of a qualification or statement of attainment <input type="checkbox"/> I have included my full name and unit code on each <b>individual page</b> of my submitted assessment work <input type="checkbox"/> I have retained a copy of all my submitted assessment work	
<b>Student Signature:</b>	<b>Date:</b>

**ASSESSOR** to complete with feedback for student on task results and further instruction **if a resubmit is required**

* S / NYS	Resubmit Due Date	Comments / Feedback
<b>Assessor Signature:</b>		<b>Date:</b>

\* S = Satisfactory   NYS = Not Yet Satisfactory