

CHC50113 Diploma of Early Childhood Education and Care

QUALIFICATION REQUIREMENTS:

Completion of **28 units** of competence is required for this qualification.

A **total of 23 units** must be completed from the Core Units of Competence.

A **total of 5 units** must be selected from the Elective Units of Competence.

- at least 2 must be selected from the elective units listed below
- up to 3 units may be selected from any endorsed Training Packages or accredited courses relevant to the work outcome

All electives chosen must support the overall integrity of the AQF level of this qualification and contribute to a valid, industry-supported vocational outcome.

Candidates must demonstrate competence through a recognised training program or recognition process in the following units of competence (28 units)		
CHCDIV002	<p>Promote Aboriginal and/or Torres Strait Islander cultural safety <i>The unit describes the skills and knowledge required to identify Aboriginal and/or Torres Strait Islander cultural safety issues in the workplace, model cultural safety in own work practice, and develop strategies to enhance cultural safety. This unit applies to people working in a broad range of roles including those involved in direct client service, program planning, development and evaluation contexts.</i></p>	<input type="checkbox"/>
CHCECE001	<p>Develop cultural competence <i>This unit describes the skills and knowledge required to work towards cultural competency and to support participation of all children and families in children's services. This support includes contributing to children's understanding and acceptance of all cultures. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>
CHCECE002	<p>Ensure the health and safety of children <i>This unit describes the skills and knowledge to ensure the health and safety of children. This unit applies to educators working in a variety of education and care services.</i></p>	<input type="checkbox"/>
CHCECE003	<p>Provide care for children <i>This unit describes the skills and knowledge required to ensure children's physical and emotional well-being is maintained and their self-sufficiency is nurtured. This unit applies to people who work with children in a range of early education and care services.</i></p>	<input type="checkbox"/>
CHCECE004	<p>Promote and provide healthy food and drinks <i>This unit describes the skills and knowledge required to promote healthy eating and ensure that food and drinks provided are nutritious, appropriate for each child and prepared in a safe and hygienic manner. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>

CHCECE005	<p>Provide care for babies and toddlers</p> <p><i>This unit describes the skills and knowledge required by educators working with babies and toddlers to ensure that the children’s physical and emotional wellbeing is maintained. This unit applies to work with babies and toddlers from birth to 24 months in a range of early education and care contexts.</i></p>	<input type="checkbox"/>
CHCECE007	<p>Develop positive and respectful relationships with children</p> <p><i>This unit describes the skills and knowledge required by educators working with children to ensure they can develop and maintain effective relationships and promote positive behaviour. This unit applies to educators who work with children in a range of education and care service settings.</i></p>	<input type="checkbox"/>
CHCECE009	<p>Use an approved learning framework to guide practice</p> <p><i>This unit describes the skills and knowledge required to enable educators to provide children with opportunities to maximise their potential and develop a foundation for future success. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>
CHCECE016	<p>Establish and maintain a safe and healthy environment for children</p> <p><i>The unit describes the skills and knowledge to establish and maintain a safe and healthy environment for children. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>
CHCECE017	<p>Foster the holistic development and wellbeing of the child in early childhood</p> <p><i>This unit describes the skills and knowledge required to foster and enhance the holistic development and wellbeing of children from birth to 6 years of age. The unit applies to educators working in a range early education and care service settings.</i></p>	<input type="checkbox"/>
CHCECE018	<p>Nurture creativity in children</p> <p><i>This unit describes the skills and knowledge required to nurture creativity in children. The unit applies to educators who work with children in a variety of education and care services.</i></p>	<input type="checkbox"/>
CHCECE019	<p>Facilitate compliance in an education and care services</p> <p><i>This unit describes the skills and knowledge required to facilitate legislative, regulatory and National Quality Framework compliance within an education and care service. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>
CHCECE020	<p>Establish and implement plans for developing cooperative behaviour</p> <p><i>This unit describes the skills and knowledge required to support both individual and group plans for developing cooperative behaviour. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>
CHCECE021	<p>Implement strategies for the inclusion of all children</p> <p><i>This unit describes the skills and knowledge required to support the inclusion of all children and to work with relevant others to plan and implement support strategies where required. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>
CHCECE022	<p>Promote children’s agency</p> <p><i>This unit describes the skills and knowledge required to promote and encourage children’s agency. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>

CHCECE023	<p>Analyse information to inform learning <i>This unit describes the skills and knowledge required to gather and analyse information about children’s learning, in order to inform practice. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>
CHCECE024	<p>Design and implement the curriculum to foster children's learning and development <i>This unit describes the skills and knowledge required by educators to design, implement and evaluate the curriculum to foster children’s learning and development. This unit applies to educators working in a range of education and care services.</i></p>	<input type="checkbox"/>
CHCECE025	<p>Embed sustainable practices in service operations <i>This unit describes the skills and knowledge required to support children to connect with and contribute to their world and embed sustainable practice into service operations. This unit applies to work across a range of education and care service services.</i></p>	<input type="checkbox"/>
CHCECE026	<p>Work in partnership with families to provide appropriate education and care for children <i>This unit describes the skills and knowledge required to work in partnership with families to provide appropriate education and care for the child. This unit applies to educators working in a variety of education and care services.</i></p>	<input type="checkbox"/>
CHCLEG001	<p>Work legally and ethically <i>This unit describes the skills and knowledge required to identify and work within the legal and ethical frameworks that apply to an individual job role. This unit applies to community services and health workers who play a proactive role in identifying and meeting their legal and ethical responsibilities.</i></p>	<input type="checkbox"/>
CHCPRT001	<p>Identify and respond to children and young people at risk <i>This unit describes the skills and knowledge required to support and protect children and young people who are at risk of harm. This work occurs within legislative and policy frameworks and carries a duty of care responsibility. This unit applies to workers in a range of job roles providing services to children and young people including in community services and health contexts.</i></p>	<input type="checkbox"/>
HLTAID004	<p>Provide an emergency first aid response in an education and care setting <i>This unit describes the skills and knowledge required to provide a first aid response to infants, children and adults. The unit applies to educators and support staff working within an education and care setting who are required to respond to a first aid emergency, including asthmatic and anaphylactic emergencies. This unit of competency may contribute towards approved first aid, asthma and anaphylaxis training under the Education and Care Services National Law, and the Education and Care Services National Regulations (2011). Specific licensing requirements, including requirements for refresher training, should be obtained from the Australian Children’s Education and Care Quality Authority (ACECQA) and/or relevant state/territory Work Health and Safety Regulatory Authority.</i></p>	<input type="checkbox"/>
HLTWHS003	<p>Maintain work health and safety <i>This unit describes the skills and knowledge required to implement and monitor work health and safety (WHS) policies, procedures and work practices as part of a small work team. This unit applies to workers who have a key role in maintaining WHS in an</i></p>	<input type="checkbox"/>

	organisation, including duty of care for other workers.	
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ELECTIVE UNITS OF COMPETENCE (Select 5 units of which <u>at least 2</u> must come from the immediate list below and <u>up to 3</u> can come from the Imported Elective Units of Competence list following)		
CHCDIV001	Work with diverse people <i>This unit describes the skills and knowledge required to work respectfully with people from diverse social and cultural groups and situations, including Aboriginal and/or Torres Strait Islander people. This unit applies to all workers.</i>	<input type="checkbox"/>
CHCINM002	Meet community information needs <i>This unit describes the skills and knowledge required to work with community groups and individuals to identify and address their information needs. This unit applies to work at all levels in a range of community service or health contexts.</i>	<input type="checkbox"/>
CHCMGT003	Lead the work team <i>This unit describes the skills and knowledge required to undertake supervisory and coordinating activities in work groups in health and community service organisations. Workers at this level are team leaders or managers responsible for coordinating and monitoring the activities and performance of work teams and other service providers. This unit applies to a range of leadership roles in health and community services workplaces.</i>	<input type="checkbox"/>
CHCPOL003	Research and apply evidence to practice <i>This unit describes the skills and knowledge required to establish the information need, gather information and critically analyse the information for relevance to own work. This unit applies to health and community service workers who need to research existing information to support and improve their work practice. It does not cover primary research.</i>	<input type="checkbox"/>
CHCPRP003	Reflect on and improve own professional practice <i>This unit describes the skills and knowledge required to evaluate and enhance own practice through a process of reflection and ongoing professional development. This unit applies to workers in all industry sectors who take pro-active responsibility for their own professional development.</i>	<input type="checkbox"/>
BSBLED401	Develop teams and individuals <i>This unit describes the skills and knowledge required to determine individual and team development needs and to facilitate the development of the workgroup. It applies to individuals with a broad knowledge of learning and development who apply their skills in addressing development needs to meet team objectives. They may have responsibility to provide guidance or to delegate aspects of tasks to others. No licensing, legislative or certification requirements apply to this unit at the time of publication.</i>	<input type="checkbox"/>

IMPORTED ELECTIVE UNITS OF COMPETENCE FROM THE BUSINESS TRAINING PACKAGE (Up to 3 units only can be selected from this list)		
BSBLDR402	<p>Lead effective workplace relationships (Imported unit) <i>This unit defines skills, knowledge and outcomes required to use leadership to promote team cohesion. It includes motivating, mentoring, coaching and developing the team and forming the bridge between the management of the organisation and team members.</i></p> <p><i>This unit applies to team leaders, supervisors and new or emerging managers where leadership plays a role in developing and maintaining effective workplace relationships. It applies in any industry or community context.</i></p>	<input type="checkbox"/>
BSBLDR403	<p>Lead team effectiveness (Imported unit) <i>This unit defines skills, knowledge and outcomes required to plan and supervise the performance of the team and develop team cohesion.</i></p> <p><i>This unit applies to team leaders, supervisors and new or emerging managers who have an important leadership role in the development of efficient and effective work teams.</i></p> <p><i>Leaders at this level also provide leadership for the team and bridge the gap between the management of the organisation and the team members. As such they must 'manage up' as well as manage their team/s.</i></p>	<input type="checkbox"/>
BSBMGT401	<p>Show leadership in the workplace (Imported unit) <i>This unit describes the skills and knowledge required to lead teams and individuals by modelling high standards of conduct to reflect the organisation's standards and values.</i></p> <p><i>It applies to individuals who are making the transition from being a team member to taking responsibility for the work and performance of others and providing the first level of leadership within the organisation. These managers have a strong influence on the work culture, values and ethics of the teams they supervise.</i></p>	<input type="checkbox"/>
BSBLDR401	<p>Communicate effectively as a workplace leader (Imported Unit) <i>This unit describes the skills and knowledge required to communicate effectively as a workplace leader, including understanding the context, choosing methods of communication to suit the audience, and following up.</i></p> <p><i>This unit applies to managers, supervisors and team leaders required to communicate with other persons within the workplace.</i></p> <p><i>Communication skills cover a range of methods and contexts within principally structured environments.</i></p>	<input type="checkbox"/>

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