

## Certificate III in Early Childhood Education and Care CHC30113

### QUALIFICATION REQUIREMENTS:

A completion of **18 units** of competence is required for this qualification.

A **total of 15 units** must be selected from the Core Units of Competence.

A total of 3 units must be selected from the Elective Units of Competence.

- at least 1 must be selected from the electives listed below
- up to 2 units may be selected from any endorsed Training Packages or accredited courses – these units must be relevant to the work outcome.

All electives chosen must contribute to a valid, industry-supported vocational outcome.

| <b>CORE UNITS OF COMPETENCE</b><br>(15 units) |  |                          |
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| <b>CHCDIV002</b>                              | <b>Promote Aboriginal and/or Torres Strait Islander cultural safety</b><br>The unit describes the skills and knowledge required to identify Aboriginal and/or Torres Strait Islander cultural safety issues in the workplace, model cultural safety in own work practice, and develop strategies to enhance cultural safety. This unit applies to people working in a broad range of roles including those involved in direct client service, program planning, development and evaluation contexts. | <input type="checkbox"/> |
| <b>CHCECE001</b>                              | <b>Develop cultural competence</b><br>This unit describes the skills and knowledge required to work towards cultural competency and to support participation of all children and families in children’s services. This support includes contributing to children’s understanding and acceptance of all cultures. This unit applies to educators working in a range of education and care services  | <input type="checkbox"/> |
| <b>CHCECE002</b>                              | <b>Ensure the health and safety of children</b><br>This unit describes the skills and knowledge to ensure the health and safety of children. This unit applies to educators working in a variety of education and care services.   | <input type="checkbox"/> |
| <b>CHCECE003</b>                              | <b>Provide care for children</b><br>This unit describes the skills and knowledge required to ensure children’s physical and emotional well-being is maintained and their self-sufficiency is nurtured. This unit applies to people who work with children in a range of early education and care services  | <input type="checkbox"/> |
| <b>CHCECE004</b>                              | <b>Promote and provide healthy food and drinks</b><br>This unit describes the skills and knowledge required to promote healthy eating and ensure that food and drinks provided are nutritious, appropriate for each child and prepared in a safe and hygienic manner. This unit applies to educators working in a range of education and care services.  | <input type="checkbox"/> |
| <b>CHCECE005</b>                              | <b>Provide care for babies and toddlers</b><br>This unit describes the skills and knowledge required by educators working with babies and toddlers to ensure that the children’s physical and emotional wellbeing is maintained. This unit applies to work with babies and toddlers from birth to 24 months in a range of early education and care contexts.   | <input type="checkbox"/> |

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| <b>CHCECE007</b> | <b>Develop positive and respectful relationships with children</b><br>This unit describes the skills and knowledge required by educators working with children to ensure they can develop and maintain effective relationships and promote positive behaviour. This unit applies to educators who work with children in a range of education and care service settings.  | <input type="checkbox"/> |
| <b>CHCECE009</b> | <b>Use an approved learning framework to guide practice</b><br>This unit describes the skills and knowledge required to enable educators to provide children with opportunities to maximise their potential and develop a foundation for future success. This unit applies to educators working in a range of education and care services.   | <input type="checkbox"/> |
| <b>CHCECE010</b> | <b>Support the holistic development of children in early childhood</b><br>This unit describes the skills and knowledge to support and recognise the interrelationship between the physical, social, emotional, cognitive and communication development of children from birth to 6 years of age. This unit applies to educators working in a range of early childhood education and care services.   | <input type="checkbox"/> |
| <b>CHCECE011</b> | <b>Provide experiences to support children's play and learning</b><br>This unit describes the skills and knowledge required to support children's play and learning. This unit applies to educators working in a range of education and care services.   | <input type="checkbox"/> |
| <b>CHCECE013</b> | <b>Use information about children to inform practice</b><br>This unit describes the skills and knowledge required to gather information about children through observation and other sources as a basis to inform program-planning cycles and to share with children and their families. This unit applies to educators working in a range of education and care services.   | <input type="checkbox"/> |
| <b>CHCLEG001</b> | <b>Work legally and ethically</b><br>This unit describes the skills and knowledge required to identify and work within the legal and ethical frameworks that apply to an individual job role. This unit applies to community services and health workers who play a proactive role in identifying and meeting their legal and ethical responsibilities.  | <input type="checkbox"/> |
| <b>CHCPRT001</b> | <b>Identify and respond to children and young people at risk</b><br>This unit describes the skills and knowledge required to support and protect children and young people who are at risk of harm. This work occurs within legislative and policy frameworks and carries a duty of care responsibility. This unit applies to workers in a range of job roles providing services to children and young people including in community services and health contexts. | <input type="checkbox"/> |

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| <b>HLTAID004</b> | <p><b>Provide an emergency first aid response in an education and care setting</b></p> <p>This unit describes the skills and knowledge required to provide a first aid response to infants, children and adults. The unit applies to educators and support staff working within an education and care setting who are required to respond to a first aid emergency, including asthmatic and anaphylactic emergencies. <i>This unit of competency may contribute towards approved first aid, asthma and anaphylaxis training under the Education and Care Services National Law, and the Education and Care Services National Regulations (2011). Specific licensing requirements, including requirements for refresher training, should be obtained from the Australian Children's Education and Care Quality Authority (ACECQA) and/or relevant state/territory Work Health and Safety Regulatory Authority.</i></p> | <input type="checkbox"/> |
| <b>HLTWHS001</b> | <p><b>Participate in workplace health and safety</b></p> <p>This unit describes the skills and knowledge required for workers to participate in safe work practices to ensure their own health and safety, and that of others. The unit applies to all workers who require knowledge of workplace health and safety (WHS) to carry out their own work, either under direct supervision or with some individual responsibility.</p>  | <input type="checkbox"/> |

**ELECTIVE UNITS OF COMPETENCE**

(Select 3 units)

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|------------------|---|--------------------------|
| <b>CHCDIV001</b> | <p><b>Work with diverse people</b></p> <p>This unit describes the skills and knowledge required to work respectfully with people from diverse social and cultural groups and situations, including Aboriginal and/or Torres Strait Islander people. This unit applies to all workers</p>  | <input type="checkbox"/> |
| <b>CHCECE006</b> | <p><b>Support behavior of children and young people</b></p> <p>This unit describes the skills and knowledge to apply strategies to guide responsible behaviour of children and young people in a safe and supportive environment. The unit applies to workers in a range of community service contexts.</p>   | <input type="checkbox"/> |
| <b>CHCECE012</b> | <p><b>Support children to connect with their world</b></p> <p>This unit describes the skills and knowledge required to support and encourage children's connection with their environment. This unit applies to educators working in a range of education and care services.</p>  | <input type="checkbox"/> |
| <b>BSBINN301</b> | <p><b>Promote innovation in a team environment</b></p> <p>This unit describes the skills and knowledge required to be an effective and proactive member of an innovative team. It applies to individuals who play a proactive role in demonstrating, encouraging or supporting innovation in a team environment. The individual may be a team participant or a team leader. Teams may be formal or informal and may comprise a range of personnel. No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.</p> | <input type="checkbox"/> |
| <b>BSBSUS301</b> | <p><b>Implement and monitor environmentally sustainable work</b></p>  | <input type="checkbox"/> |

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|                         | <p><b>practices</b></p> <p>This unit describes the skills and knowledge required to effectively analyse the workplace in relation to environmentally sustainable work practices and to implement improvements and monitor their effectiveness.</p> <p>It applies to individuals with responsibility for a specific area of work or who lead a work group or team and addresses the knowledge, processes and techniques necessary to implement and monitor environmentally sustainable work practices, including the development of processes and tools.</p> <p>No licensing, legislative or certification requirements apply to this unit at the time of publication.</p> |  |
| <p><b>BSBWOR301</b></p> | <p><b>Organise personal work priorities and development</b></p> <p>This unit describes the skills and knowledge required to organise own work schedules, to monitor and obtain feedback on work performance and to maintain required levels of competence. This unit applies to individuals who exercise discretion and judgement and apply a broad range of competencies in various work contexts. No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.</p>  |  |

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