CREDIT TRANSFER APPLICATION FORM

PERSONAL DETAILS					
Title		**Given Name**		**Surname**	
Address					
Suburb		**State**		**Postcode**	
Email		**Phone (BH)**		**Phone (AH)**	
Date of Birth			**Gender**	☐ Male ☐Female ☐ Other	
Unique Student Identifier					

UNITS OF COMPETENCY FOR CREDIT TRANSFER	
Unit Code	**Unit Title**

Please ensure the following documents are attached to this form:

- A certified copy of your Statement of Attainment, Qualification, Academic Transcript showing the institution name, completion date, unit code/s, unit title/s and results.

- Where documentation is issued in another name (eg: maiden name), you must provide a certified copy of change of name documentation (eg: Certificate of Marriage).

- Should evidence provided be in a language other than English, a translation by an accredited translator must be provided.

CONSENT: By signing below I am consenting for ET Australia to contact the Registered Training Organisation that has issued the attached Statement of Attainment, Qualification, or I will provide access to my Academic Transcript through the USI Registry for verification purposes. (ET Australia will provide information on how to give permission to access Transcript through the USI).		
Student Name:		
Student Signature:		**Date:**

Please refer to the ET Australia Privacy Policy under the Policies & Procedures section of this website regarding the handling of personal information.

ET AUSTRALIA I RTO 90084
Credit Transfer Application Form
Version 3.0
22 May 2017
Page 1 of 2
© Velg Training

CREDIT TRANSFER APPLICATION FORM

OFFICE USE ONLY

Received by:		Date:	
Credit Transfer has been granted for the following units (verification on file)			

UNITS OF COMPETENCY FOR CREDIT TRANSFER					
Unit Code	**Unit Title**	**Is this a superseded unit, not 'like for like' but deemed equivalent?**	**Unit Code of new UoC.**	**Has currency of competency been determined (2 years)?** **Evidence must be included in the comments section below.**	
		Yes ☐		Yes ☐	
		Yes ☐		Yes ☐	

Comments to support verification of currency to grant a Credit Transfer outcome:	
The USI Transcript Service has been used for verification purposes: ☐	**Date:**
Assessor Name:	
Assessor Signature:	**Date:**