

ET Australia's Recruitment Process

Here is our guide for you to follow when applying for a position with ET Australia.

INVESTIGATE AND REVIEW

Review available ET Australia positions.

SCREENING

The hiring manager will review applications and in consultation with relevant others to short list applicants for interview. Only successful candidates will be contacted.

EMPLOYMENT OFFER

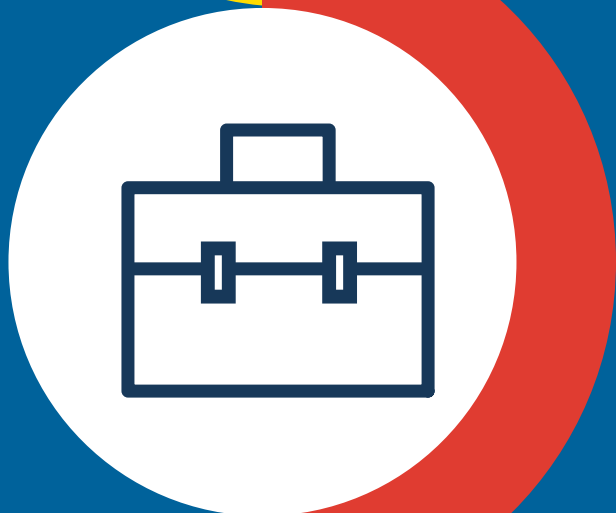
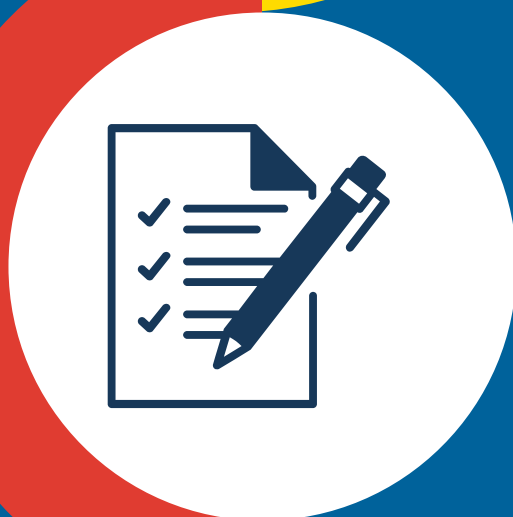
The hiring manager will contact the preferred candidate and offer them the position, pending reference checks. This allows the candidate time to notify their referees to expect a call. Unsuccessful interviewed candidates will be contacted and notified of their unsuccessful outcome by the hiring manager.

CLEARANCE TO START

A current Working with Children Check number is required. A criminal history check is also required, ET Australia will coordinate this.

STARTING YOUR NEW JOB WITH ET AUSTRALIA

- The new employee will be introduced to all ET Australia staff on the first day.
- ET Australia will introduce the new employee to the positive and fun workplace philosophy.
- ET Australia will conduct monthly reviews to ensure the new employee has the best possible start in their new job.



APPLY

Complete an application. Remember to read the Job Ad thoroughly. Our ET Australia Secondary College positions require the candidates to email us for an application package before submitting an application. Our other positions can be applied for directly through the advertised platform i.e Seek/Indeed.

INTERVIEWING

The interviewing process will depend on which position the candidate is applying for. The interviewing process will be explained to the candidate when they are invited to attend.

PRE-EMPLOYMENT PROCESS

The new employee will be asked to supply identification and prior qualifications to be verified. The hiring manager will provide the chosen candidate with an employment pack to be signed.

FIRST DAY DETAILS

The new employee will complete a workplace induction with an ET Australia staff member and will be provided with the relevant documentation that requires their signature.