

**STUDENT** to complete and attach to the front of each Assessment Task. Submissions will only be accepted with a cover sheet.

**NOTE:** If you are submitting your assessment work electronically via email DO NOT USE THIS FORM.

PLEASE ACCESS https://etaustralia.com/training-college-cover-sheet/

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STUDENT NAME:								
UNIT CODE(S): (use N/A if submitting Foundation Knowledge)								
UNIT NAME(S):								
Assessment Task being submitted Indicate the Assessment Task # (refer to your Assessment Plan)								
Foundation Knowledge   1  2	3 4	5 🗆	6 🗆 7 🗆	8 🗆	9 🗆	<b>10</b> 🗆	11 🗆	(TICK ONE ONLY)
<ul> <li>By signing below I, declare that:</li> <li>I have understood the instructions provided and have received any relevant documentation for me to be able to complete the assessment/s</li> <li>I have been advised of the assessment requirements, have been made aware of my rights and responsibilities as a Student, and choose to be assessed at this time</li> <li>I have been made aware of the 'Appeals Procedure' that provides an avenue for reassessment if necessary</li> <li>The work I am submitting is my own work and contains no material written by another person except where due reference is made</li> <li>I am aware that a false declaration may lead to withdrawal of a qualification or statement of attainment</li> <li>I have included my full name and unit code on each individual page of my submitted assessment work</li> <li>I have retained a copy of all my submitted assessment work</li> </ul>								

**Student Signature:** 

Date:

## ASSESSOR to complete with feedback for student on task results and further instruction if a resubmit is required

* S / NYS	Resubmit Due Date	Comments / Feedback	
Assessor	Signature:		Date:

## \* <u>S</u>= Satisfactory <u>NYS</u> = Not Yet Satisfactory