

## Certificate III in Individual Support CHC33015 Ageing Specialisation

### QUALIFICATION REQUIREMENTS:

A completion of **13 units** of competence is required for this qualification.

A **total of 7 units** must be selected from the Core Units of Competence plus a **total of 6 elective units**, consisting of:

- All Group A electives (3 units). All must be selected for award of the Certificate III in Individual Support (Ageing).
- 4 units from the electives listed below 'Other Electives'.
- up to 2 units from the electives listed below, any endorsed Training Package or accredited course – these units must be relevant to the work outcome

CORE UNITS OF COMPETENCE		
<b>CHCCCS015</b>	<p><b>Provide individualised support</b>  <i>This unit describes the skills and knowledge required to organise, provide and monitor support services within the limits established by an individualised plan. The individualised plan refers to the support or service provision plan developed for the individual accessing the service and may have many different names in different organisations.</i></p> <p><i>This unit applies to workers who provide support under direct or indirect supervision in any community services or health context.</i></p>	<input type="checkbox"/>
<b>CHCCCS023</b>	<p><b>Support independence and well being</b>  <i>This unit describes the skills and knowledge required to provide individualised services in ways that support independence, as well as, physical and emotional wellbeing.</i></p> <p><i>This unit applies to workers in a range of community services contexts who provide frontline support services within the context of an established individualised plan.</i></p>	<input type="checkbox"/>
<b>CHCCOM005</b>	<p><b>Communicate and work in health or community services</b>  <i>This unit describes the skills and knowledge required to communicate effectively with clients, colleagues, management and other industry providers.</i></p> <p><i>This unit applies to a range of health and community service contexts where workers may communicate face-to-face, in writing or using digital media and work with limited responsibility under direct or indirect supervision.</i></p>	<input type="checkbox"/>

<b>CHCDIV001</b>	<p><b>Work with diverse people</b> <i>This unit describes the skills and knowledge required to work respectfully with people from diverse social and cultural groups and situations, including Aboriginal and/or Torres Strait Islander people.</i></p> <p><i>This unit applies to all workers.</i></p>	<input type="checkbox"/>
<b>CHCLEG001</b>	<p><b>Work legally and ethically</b> <i>This unit describes the skills and knowledge required to identify and work within the legal and ethical frameworks that apply to an individual job role.</i></p> <p><i>This unit applies to community services and health workers who play a proactive role in identifying and meeting their legal and ethical responsibilities.</i></p>	<input type="checkbox"/>
<b>HLTAAP001</b>	<p><b>Recognise healthy body systems</b> <i>This unit describes the skills and knowledge required to identify and work within the legal and ethical frameworks that apply to an individual job role.</i></p> <p><i>This unit applies to community services and health workers who play a proactive role in identifying and meeting their legal and ethical responsibilities.</i></p>	<input type="checkbox"/>
<b>HLTWHS002</b>	<p><b>Follow safe work practices for direct client care</b> <i>This unit describes the skills and knowledge required for a worker to participate in safe work practices to ensure their own health and safety, and that of others in work environments that involve caring directly for clients. It has a focus on maintaining safety of the worker, the people being supported and other community members.</i></p> <p><i>This unit applies to all workers who require knowledge of workplace health and safety (WHS) to carry out their own work, in both centre-based and home-based service provision.</i></p>	<input type="checkbox"/>
<b>Group A electives – AGEING specialisation</b>		
<b>CHCAGE001</b>	<p><b>Facilitate the empowerment of older people</b> <i>This unit describes the skills and knowledge required to respond to the goals and aspirations of older people and provide support services in a manner that focuses on improving health outcomes and quality of life, using a person-centred approach.</i></p> <p><i>This unit applies to support workers in residential or community contexts.</i></p>	<input type="checkbox"/>
<b>CHCAGE005</b>	<p><b>Provide support to people living with dementia</b> <i>This unit describes the skills and knowledge required to provide person-centred care and support to people living with dementia. It involves following and contributing to an established individual plan.</i></p> <p><i>This unit applies to workers in a residential or community context, including family homes. Work performed requires</i></p>	<input type="checkbox"/>

	<i>some discretion and judgement and may be carried out under regular direct or indirect supervision.</i>	
<b>CHCCCS011</b>	<p><b>Meet personal support needs</b> <i>This unit describes the skills and knowledge required to determine and respond to an individual's physical personal support needs and to support activities of daily living.</i></p> <p><i>This unit applies to workers who provide support to people according to an established individualised plan in any community services context. Work performed requires some discretion and judgement and may be carried out under regular direct or indirect supervision.</i></p>	<input type="checkbox"/>
<b>Other Electives</b>		
<b>CHCADV001</b>	<p><b>Facilitate the interests and rights of clients</b> <i>This unit describes the skills and knowledge required to assist clients to identify their rights, voice their needs and concerns and realise their interests, rights and needs.</i></p> <p><i>This unit applies to workers of all levels in a range of health or community services settings who provide services using a human rights based approach and have direct interaction with clients.</i></p>	<input type="checkbox"/>
<b>CHCAGE002</b>	<p><b>Implement falls prevention strategies</b> <i>This unit describes the skills and knowledge required to work in partnership with older people and their carer/s to implement strategies to minimise the risk of falls.</i></p> <p><i>This unit applies to support workers in a residential or community context. Work performed requires some discretion and judgement and may be carried out under regular direct or indirect supervision.</i></p>	<input type="checkbox"/>
<b>CHCCCS001</b>	<p><b>Address the needs of people with chronic disease</b> <i>This unit describes the skills and knowledge required to determine and address specific issues faced by people who have a chronic disease, in the context of contributing to a holistic approach to support.</i></p> <p><i>The unit applies to workers providing services to people with chronic disease in diverse community services and health contexts.</i></p>	<input type="checkbox"/>
<b>CHCCCS006</b>	<p><b>Facilitate individual service planning and delivery</b> <i>This unit describes the skills and knowledge required to contribute to the development, implementation and review of individualised support.</i></p> <p><i>This unit applies to workers in a range of community services and service delivery contexts. Work will involve collaborating with the person requiring support and other people involved in the support network. Service needs may be complex or multiple.</i></p>	<input type="checkbox"/>

<b>CHCCCS009</b>	<p><b>Facilitate responsible behaviour</b>  <i>This unit describes the skills and knowledge required to monitor individuals, respond to behaviours of concern, deal with conflict and support responsibility for behaviour management and change.</i></p> <p><i>This unit applies to workers who work directly with people in a range of community service contexts.</i></p>	<input type="checkbox"/>
<b>CHCCCS013</b>	<p><b>Provide basic foot care</b>  <i>This unit describes the skills and knowledge required to determine foot care requirements, and prepare and use basic equipment and medicaments for those people not requiring services of a professional podiatrist.</i></p> <p><i>This unit applies to workers who provide care to older people and follow an established individualised plan in a range of residential and community service contexts.</i></p>	<input type="checkbox"/>
<b>CHCCCS017</b>	<p><b>Provide loss and grief support</b>  <i>This unit describes the skills and knowledge required to recognise and respond to the needs of people who are experiencing loss, grief and bereavement.</i></p> <p><i>This unit applies to workers in a range of community services and health contexts.</i></p>	<input type="checkbox"/>
<b>CHCCCS021</b>	<p><b>Respond to suspected abuse</b>  <i>This unit describes the skills and knowledge required to identify signs of possible abuse, take appropriate action according to role and responsibilities and minimise the risk of abuse to a person.</i></p> <p><i>This unit applies to workers in a range of community services contexts.</i></p>	<input type="checkbox"/>

<b>CHCINM002</b>	<p><b>Meet community information needs</b>  <i>This unit describes the skills and knowledge required to work with community groups and individuals to identify and address their information needs.</i></p> <p><i>This unit applies to work at all levels in a range of community service or health contexts.</i></p>	<input type="checkbox"/>
<b>CHCPAL001</b>	<p><b>Deliver care services using a palliative approach</b>  <i>This unit describes the skills and knowledge required to care for people with life-threatening or life-limiting illness and/or normal ageing process within a palliative approach.</i></p> <p><i>This unit applies to workers in a residential or community context. Work performed requires some discretion and judgement and is carried out under regular direct or indirect supervision.</i></p>	<input type="checkbox"/>
<b>CHCPRP001</b>	<p><b>Develop and maintain networks and collaborative partnerships</b>  <i>This unit describes the skills and knowledge required to identify networking and collaboration needs and develop formal and informal partnerships to enhance service delivery and improve professional practice.</i></p> <p><i>This unit applies to work in all industry sectors, and to individuals who take pro-active responsibility for improving collaboration between workers and organisations.</i></p>	<input type="checkbox"/>
<b>CHCPRP003</b>	<p><b>Reflect on and improve own professional practice</b>  <i>This unit describes the skills and knowledge required to evaluate and enhance own practice through a process of reflection and ongoing professional development.</i></p> <p><i>This unit applies to workers in all industry sectors who take pro-active responsibility for their own professional development.</i></p>	<input type="checkbox"/>
<b>HLTAID003</b>	<p><b>Provide first aid</b>  <i>This unit describes the skills and knowledge required to provide a first aid response to a casualty. The unit applies to all workers who may be required to provide a first aid response in a range of situations, including community and workplace settings.</i></p> <p><i>Specific licensing /regulatory requirements relating to this competency, including requirements for refresher training should be obtained from the relevant national/state/territory Work Health and Safety Regulatory Authorities.</i></p>	<input type="checkbox"/>

<b>HLTHPS006</b>	<p><b>Assist clients with medication</b>  <i>This unit describes the skills and knowledge required to prepare for and provide medication assistance, and complete medication documentation. It also involves supporting a client to self-administer medication.</i></p> <p><i>This unit applies to community services and health workers with authority in their state or territory to assist with the administration of medication.</i></p>	<input type="checkbox"/>
<b>HLTINF001</b>	<p><b>Comply with infection prevention and control policies and procedures</b>  <i>This unit describes the skills and knowledge required to follow organisational infection prevention and control procedures, including implementing standard and transmission-based precautions and responding to infection risks.</i></p> <p><i>This unit applies to individuals working in health and direct client care contexts.</i></p>	<input type="checkbox"/>
<b>BSBCUS301</b>	<p><b>Deliver and monitor a service to customers</b>  <i>This unit describes the skills and knowledge required to identify customer needs, deliver and monitor customer service and identify improvements in the provision of customer service.</i></p> <p><i>It applies to individuals who apply a broad range of competencies in various work contexts. In this role, individuals often exercise discretion and judgement using appropriate theoretical knowledge of customer service to provide technical advice and support to customers over short or long term interactions.</i></p> <p><i>No licensing, legislative or certification requirements apply to this unit at the time of publication.</i></p>	<input type="checkbox"/>
<b>BSBMED301</b>	<p><b>Interpret and apply medical terminology appropriately</b>  <i>This unit describes the skills and knowledge required to understand and respond to instructions; to carry out routine tasks and communicate with a range of internal/external clients in a medical environment; as well as use appropriate medical terminology.</i></p> <p><i>It applies to individuals who apply a broad range of competencies in various medical administration contexts. They may exercise discretion and judgment using appropriate knowledge to provide technical advice and support to a team.</i></p> <p><i>No licensing, legislative or certification requirements apply to this unit at the time of publication.</i></p>	<input type="checkbox"/>

<p><b>BSBWOR204</b></p>	<p><b>Use business technology</b> <i>This unit describes the skills and knowledge required to select and use computer software and organise electronic information and data.</i></p> <p><i>It applies to individuals who apply a limited range of practical skills with a fundamental knowledge of equipment use and the organisation of data in a defined context, under direct supervision or with limited individual responsibility.</i></p> <p><i>No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication</i></p>	<p><input type="checkbox"/></p>
<p><b>BSBWOR301</b></p>	<p><b>Organise personal work priorities and development</b> <i>This unit describes the skills and knowledge required to organise own work schedules, to monitor and obtain feedback on work performance and to maintain required levels of competence.</i></p> <p><i>This unit applies to individuals who exercise discretion and judgement and apply a broad range of competencies in various work contexts.</i></p> <p><i>No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.</i></p>	<p><input type="checkbox"/></p>

*NB. The skills in these units must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.*

**Packaging for each specialisation:**

All Group A electives must be selected for award of the Certificate III in Individual Support (Ageing).

All electives chosen must contribute to a valid, industry-supported vocational outcome.