

# CHC33015

## Certificate III in Individual Support (Ageing)

### Overview

This unique program is being delivered in partnership by ET Australia with Killarney Court Aged Care facility. **Training will be delivered on site at Killarney Court** providing hands on training in a real work environment with a view to employment.

Both organisations share a vision for the ways in which the entry level workforce needs to be prepared and trained. This has resulted in a collaborative partnership between the two organisations.

To be considered for employment, students must participate in a CHC33015 Certificate III in Individual Support training program. The training is subsidised for eligible students under the Smart and Skilled initiative. This training is subsidised by the NSW Government.

The program has been designed to meet an industry need for entry level workers in the aged care sector. There will be opportunities for employment for the right candidates with Killarney Court on program completion to meet their current / emerging workforce needs.

Students will learn how to meet the personal support needs of the older person, support their independence and well-being, use safe working practices for direct care work and will learn how to work effectively in the aged care sector.

The combination of classroom based learning with on the job training in Killarney Court provides the foundations required to work with aged people.

Throughout the program, students will complete at least 120 hours of clinical placement within Killarney Court. Students will practice and apply their skills under the supervision of ET Australia's Trainer and Killarney Court staff. The practical on the job component will help students to develop and consolidate skills and knowledge in a real work environment. Throughout the program students will become familiar with Killarney Court policies and procedures and employee expectations.



## Entry

There are no formal entry requirements for this qualification however all successful applicants are required to undergo a criminal history check to meet workplace regulatory requirements (the cost of this check is covered by ET Australia for students accepted into the program).

The Australian Government Department of Health and Ageing requires that any person who provides care within an aged care service must have a police check prior to being present 'on site'. Students must not have previous convictions which would exclude them from working in the aged care sector as outlined in the Aged Care Act 1997 (murder, sexual assault, any other form of assault which has resulted in a sentence of imprisonment or any other conviction which would be considered, on the basis of risk and relevance, to render them unsuitable for a vocational placement in an aged care setting).

All applicants will be interviewed initially by phone by an ET Australia representative and successful applicants will then be invited to attend an information session. Following on from the information session applicants are required to complete an application form and will be interviewed by an ET Australia representative and a Killarney Court representative for selection into the program.

Interviews are conducted with each applicant to determine their suitability for the program and their suitability for potential employment.

Aged care work can be emotionally and physically challenging and will be very hands on. Applicants must have the functional capacity and fitness to perform the tasks and duties necessary to work in the aged care sector. Applicants who, due to fitness or functional capacity, would place themselves or others at risk of harm or injury would be unsuitable for the program.

It is recommended that students have sound computer skills (as computers will be used on occasion during the program).

Applicants are required to have sufficient language, literacy and numeracy skills and it is recommended that applicants have good communication and interpersonal skills.

All applicants must be prepared to participate in on the job training and work placement. Participation in at least 120 hours of work placement is required to successfully complete the qualification.

## Employment Opportunities

Following are examples of employment opportunities that may be available on completion of the program;

Assistant in Nursing, Care Assistant / Worker, Care Service Employee, Nursing Assistant, Personal Care Assistant, Residential Care Worker

## Further Study

Students who successfully complete this qualification may choose to further their studies to a higher level in a related area such as CHC43015 Certificate IV in Ageing Support.

Students who successfully complete this qualification may also choose to further their studies at the same level and undertake units from the specialised elective unit streams available within the CHC33015 Certificate III in Individualised Support qualification eg Disability specialisation.

Students may elect to further their studies in more specialised qualifications at a higher AQF level from the Community Services Training Package.

## Structure

This program will be delivered on site at Killarney Court and it combines classroom based sessions with on the job training. On the job training is integrated throughout the duration of the program.

Students are required to participate in all scheduled sessions unless arranged otherwise with an ET Australia Representative.

Students are required to complete at least 120 hours of practical placement. The practical component of the program will take place at Killarney Court and is mandatory for successful completion of the qualification.

**Days:** Mondays, Wednesdays, Thursdays

**Dates:** 12<sup>th</sup> February 2018 – 7<sup>th</sup> June 2018 (if 120 hours of work placement hours aren't achieved during this training period, students will have the opportunity to continue the work placement to complete the remaining hours)

**Venue:** Killarney Court, Cnr Cornish Avenue & Wyong Road, Killarney Vale, 2261

Please note, there may be occasions when you are required to come into ET Australia, Gosford to attend training days. You will receive notification in advance should there be a change to the training venue.

**Times:** 9.00am to 2.30pm (except for first aid training which is 9.00am to 4.30pm and during on the job training and work placement).

## Units of Study

Code	Title	Core Unit	Elective Unit
CHCCCS015	Provide individualised support	✓	
CHCCCS023	Support independence and well being	✓	
CHCCOM005	Communicate and work in health or community services	✓	
CHCDIV001	Work with diverse people	✓	
CHCLEG001	Work legally and ethically	✓	
HLTAAP001	Recognise healthy body systems	✓	
HLTWHS002	Follow safe work practices for direct client care	✓	
CHCAGE001	Facilitate the empowerment of older people		✓
CHCAGE005	Provide support to people living with dementia		✓
CHCCCS011	Meet personal support needs		✓
HLTHPS006	Assist clients with medication		✓
HLTAID003	Provide first aid *		✓
CHCCCS009	Facilitate responsible behaviour		✓

\* Please note this unit will be delivered and assessed by Vital First Aid Training Services Pty Ltd (RTO ID 90531).

## How will I be assessed and do I need to complete activities outside of the classroom sessions?

A variety of assessment techniques will be used.

Students are required to attend all scheduled classes and participate in the on the job and work placement components of the program (at least 120 hours of practical placement is compulsory).

Students must successfully complete **all** assessment activities for each unit to achieve the qualification. Types of assessment activities include question and answer activities, case studies, simulations, work book activities, projects and practical on the job activities (practical components will be over a period of **at least** 120 hours).

Students are required to complete learning / assessment activities outside of classroom hours, the amount of time required will vary from student to student. As a guide it is recommended that you allow approximately 15+ hours per week to complete out of class activities.

This program is Centrelink approved as a full time program.

## Eligibility Criteria (Subsidised Training Place)

To be eligible for a subsidised training place, at the time of enrolment you must;

- a. either:
  - i. live or work in NSW; or
  - ii. live in a defined interstate NSW border area and is an Australian Aboriginal or Torres Strait Islander; and
- b. Is:
  - i. an Australian citizen; or
  - ii. a permanent resident; or
  - iii. a humanitarian visa holder; or
  - iv. a New Zealand citizen; and
- c. is aged 15 years or older; and
- d. no longer in secondary school.

For further information relating to eligibility please visit the following web page

<https://smartandskilled.nsw.gov.au/are-you-eligible>

## Student Fees (Subsidised Training Place)

If you're eligible for subsidised training under Smart and Skilled, you pay only a portion of the training cost.

If you're an Aboriginal or Torres Strait Islander person, a student with a disability or a Commonwealth welfare recipient, you and your dependants may be eligible for fee exemptions or concessions when enrolling. For more detailed information relating to fee exemption / concession refer to 'Attachment 1 - Fee Exemptions and Concessions'.

An outline of the student fees payable for this qualification are following. The Smart and Skilled student fee you will pay will depend on your eligibility and past studies.

Concession Fee	First Qualification	Second or Further Qualification
\$240	\$1,450	\$1,750

Further information relating to the student fees can be found by visiting the following web page

<https://smartandskilled.nsw.gov.au/for-students/how-much-will-your-course-cost>

Flexible payment plans are available – speak to an ET Australia Representative to discuss your individual circumstances.

## Smart and Skilled Fee-Free Scholarships

Fee-Free Scholarships are a category of 'fee exemption' meaning that recipients of a Fee-Free Scholarship are exempt from paying the student fee.

Smart and Skilled Fee-Free Scholarships are available for:

- young people who are eligible for a concession fee
- young people who are or have been in out-of-home care
- people who are experiencing or have experienced domestic and family violence and their dependants.

### ***Are you eligible?***

To be eligible for a Fee-Free Scholarship, you must:

- be wanting to study a Smart and Skilled subsidised Certificate I, Certificate II, Certificate III or Certificate IV level qualification such as the qualification delivered as part of this program
- meet the Smart and Skilled eligibility criteria

AND

- be aged between 15 and 30 years old when you start training; and
- be either the recipient of a specific Australian Government welfare benefit or allowance or the dependant of such a recipient; or
- be aged 15-17 years old and currently in out-of-home care or aged 18-30 years old and previously have been in out-of-home care

OR

- have a letter of recommendation from a domestic and family violence service, refuge or other support agency; and

Eligible students are entitled to one Fee-Free Scholarship per financial year, and a maximum of two Fee-Free Scholarships from 1 July 2015 to 30 June 2019.

For further information relating to Fee Free Scholarships please visit the following website

<https://smartandskilled.nsw.gov.au/for-students/fee-free-scholarships>

## ET Australia Scholarships

In instances where students are required to pay the student fee, ET Australia is offering scholarships for eligible students. Scholarships are awarded primarily on the basis of financial hardship, plus each scholarship is awarded to an applicant who, in the opinion of the selection committee, demonstrates enthusiasm to undertake adult learning and determination to complete their qualification and obtain employment. Each scholarship is up to \$650 in value. For more information speak to ET Australia's Product Specialist.

## What support is on offer?

ET Australia has a dedicated Training Officer for each training program run. The Training Officer works closely with all students throughout the training period. In addition, students have access to the Trainer / Assessor outside of scheduled classroom sessions. Assessment support days have been timetabled for those who required support in this area.

ET Australia prides itself on providing a supportive learning environment for all students and if we can't provide the type of support required by a student, we will link them to the appropriate external organisation.

## Where can I obtain additional information?

Pre-enrolment information is available and will assist prospective students to make an informed choice prior to enrolling. The pre-enrolment information can be accessed via our website and should answer any additional questions a prospective student may have <http://www.etaustralia.com/make-an-informed-choice>. Alternatively please call our office on 4323 1233 or email [email@etaustralia.com](mailto:email@etaustralia.com) to get in contact with ET Australia's Product Specialist.

## How can I enrol?

Attendance is required at an interview for selection into the program.

**To register your interest please call ET Australia on 4323 1233 or email [email@etaustralia.com](mailto:email@etaustralia.com)**

If you are accepted into the program, you will need to obtain a Unique Student Identifier (USI) before you enrol. This subsidised training is nationally recognised, so you need to have a current USI to enrol. For more information visit <http://www.usi.gov.au/Pages/default.aspx> or speak with an ET Australia representative.

*To apply for this program please contact  
ET Australia on 4323 1233 or 1800 852 800*

*Places are strictly limited!*

## Attachment 1 – Fee exemptions and concessions

Students who qualify for a **fee exemption** are:

- Australian Aboriginal or Torres Strait Islander people
- People with a disability (ie people who meet the disability fee exemption criteria, including the dependent child, spouse or partner of a recipient of a Disability Support Pension).
- Recipients of Fee-Free Scholarships

A student who receives a specified Commonwealth benefit or allowance is eligible for a **concession fee** for a qualification up to and including a Certificate IV. A student who is receiving an eligible benefit or allowance at the time of enrolment is eligible for a concession.

The concession fee is also available to a student who is a dependent of a person receiving a specific Commonwealth benefit or allowance. To be eligible for the concession the person who the student is a dependent of must be receiving the benefit or allowance at the time of enrolment.

The specified Commonwealth benefits and allowances for concession fees include:

- Age Pension
- Austudy
- Carer Payment (this category does not include the Carer Allowance or Carer Adjustment Payment)
- Disability Support Pension
- Family Tax Benefit Part A (maximum rate)
- Farm Household Allowance
- Newstart Allowance
- Parenting Payment (Single)
- Special Benefit
- Sickness Allowance
- Veterans' Children Education Scheme
- Veterans' Affairs Pensions
- Widow B Pension
- Widow Allowance
- Wife Pension
- Youth Allowance

### Want to know more about ET Australia?



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