

# CHC33015

## Certificate III in Individual Support

### Overview

This training is subsidised by the NSW Government under the Smart and Skilled initiative (eligibility criteria applies).

The program has been designed to meet an industry need for entry level workers in the aged care sector.

This accredited qualification reflects the role of workers in the community and / or residential setting who follow an individualised plan to provide person-centred support to people who may require support due to ageing.

Students will learn how to meet the personal support needs of the older person, support their independence and well-being, use safe working practices for direct care work, and will learn how to work effectively in the aged care sector.

The combination of classroom based learning with on the job training and work placement provides the foundations required to work with aged people.

During the program, students must complete a minimum of 120 hours of clinical placement providing direct care support in at least one aged care, home and community, or community services organisation. Students will practice their skills under supervision in an aged care facility. Placement will help students to develop and consolidate skills and knowledge in a clinical environment. Placement also allows students to become familiar with employer expectations and broaden industry understanding. 100% attendance of placement in an aged care facility is required.



### Entry Requirements

There are no formal entry requirements for this qualification however all successful applicants will be required to undertake a criminal history check to meet workplace regulatory requirements.

The Australian Government Department of Health and Ageing requires that any person who provides care within an aged care service must have a police check prior to being present 'on site'. Students must not have previous convictions which would exclude them from working in the aged care sector as outlined in the Aged Care Act 1997 (murder, sexual assault, any other form of assault which has resulted in a

sentence of imprisonment or any other conviction which would be considered, on the basis of risk and relevance, to render them unsuitable for a vocational placement in an aged care setting).

All applicants are required to complete an application form and must attend an interview for selection into the program. Interviews are conducted with each applicant to determine their suitability for the program and to ensure the program meets their career aspirations.

Aged care work can be emotionally and physically challenging and is very hands on. Applicants must have the functional capacity and fitness to perform the tasks and duties necessary to work in the aged care sector. Applicants who, due to fitness or functional capacity, would place themselves or others at risk of harm or injury would be unsuitable for the program.

It is recommended that students have sound computer skills (as computers will be used on occasion during the program).

Applicants are required to have sufficient language, literacy and numeracy skills and it is recommended that applicants have good communication and interpersonal skills.

All applicants must be prepared to participate in on the job training and work placement. Participation in a minimum of 120 hours of work placement is required to successfully complete the qualification.

## Employment Opportunities

Following are examples of employment opportunities that may be available on completion of the program:-

Accommodation Support Worker, Assistant in Nursing, Care Assistant / Worker, Care Service Employees, Nursing Assistant, Personal Care Assistant, Residential Care Worker

## Further Study

Students who successfully complete this qualification may choose to further their studies to a higher level in a related area such as CHC43015 Certificate IV in Ageing Support.

Students who successfully complete this qualification may also choose to further their studies at the same level and undertake units from the specialised elective unit streams available within the CHC33015 Certificate III in Individualised Support qualification e.g. Disability specialisation.

Students may elect to further their studies in more specialised qualifications at a higher AQF level from the Community Services Training Package.

## Structure

This program combines classroom based sessions with on the job training and work placement in an industry facility. On the job training is integrated throughout the duration of the program.

Students are required to participate in all scheduled classes unless arranged otherwise with an ET Australia Representative.

Students are required to complete a minimum of 120 hours of practical placement in an aged care setting. This is mandatory for successful completion of the qualification. The 120 hours will be achieved during the on the job training in an aged care facility and via work placement at the end of the classroom component of the program.

**Days:** Wednesdays, Thursdays, Fridays

**Dates:** 8 November 2017 – 28 March 2018 (if 120 hours of work placement hours aren't achieved during this training period, students will have the opportunity to continue the work placement to complete the remaining hours)

Please note, due to closure over the Christmas / New Year period there will be a break in training from 15 December 2017 with training resuming in the New Year on 17 January 2018.

**Venue:** ET Australia, 123 Donnison Street, Gosford 2250 (for classroom based sessions)

On the job training venues and work experience venues to be confirmed.

**Times:** 9.00am to 2.30pm (**except for first aid training which is 9.00am to 4.30pm and during on the job training and work placement**).

Note: The program hours are Centrelink approved and are considered to be full-time over the period.

## Units of Study

Code	Title	Core Unit	Elective Unit
CHCCCS015	Provide individualised support	✓	
CHCCCS023	Support independence and well being	✓	
CHCCOM005	Communicate and work in health or community services	✓	
CHCDIV001	Work with diverse people	✓	
CHCLEG001	Work legally and ethically	✓	
HLTAAP001	Recognise healthy body systems	✓	
HLTWHS002	Follow safe work practices for direct client care	✓	
CHCAGE001	Facilitate the empowerment of older people		✓
CHCAGE005	Provide support to people living with dementia		✓
CHCCCS011	Meet personal support needs		✓
HLTHPS006	Assist clients with medication		✓
HLTAID003	Provide first aid *		✓
CHCPRP003	Reflect on and improve own professional practice		✓

\* This unit is delivered by Vital First Aid RTO ID 90531

## How will I be assessed and do I need to complete activities outside of the classroom sessions?

A variety of assessment techniques will be used.

Students are required to attend all scheduled classes and participate in the on the job and work placement components of the program (a minimum of 120 hours of practical placement is compulsory).

Students must successfully complete **all** assessment activities for each unit to achieve the qualification. Types of assessment activities include question and answer activities, case studies, simulations, work book activities, projects and practical on the job activities.

Students are required to complete learning / assessment activities outside of classroom hours, the amount of time required will vary from student to student. As a guide it is recommended that you allow 15+ hours per week to complete out of class activities.

## Student Fees (Subsidised Training Place)

To be eligible for a Smart and Skilled subsidised training place, at the time of enrolment an individual must:

- Be an Australian citizen, a permanent Australian resident, a humanitarian visa holder or a New Zealand citizen, and
- Be aged 15 years or older, and
- Live or work in New South Wales, and
- No longer be at school or equivalent

For further information relating to eligibility please visit the following web page  
<https://smartandskilled.nsw.gov.au/are-you-eligible>

If you're eligible for subsidised training under Smart and Skilled, you pay only a portion of the training cost.

If you're an Aboriginal or Torres Strait Islander person, a student with a disability or a Commonwealth welfare recipient, you and your dependants may be eligible for fee exemptions or concessions when enrolling. For more detailed information relating to fee exemption / concession refer to 'Attachment 1 - Fee Exemptions and Concessions'.

An outline of the student fees payable for this qualification are following. The Smart and Skilled student fee you will pay will depend on your eligibility and past studies.

Concession Fee	First Qualification	Second or Further Qualification
\$240	\$1,450	\$1,750

Further information relating to the student fees can be found by visiting the following web page  
<https://smartandskilled.nsw.gov.au/for-students/how-much-will-your-course-cost>  
 Payment plans are available – speak to an ET Australia Representative to discuss your individual circumstances.

### Smart and Skilled Fee-Free Scholarships

Fee-Free Scholarships are a category of 'fee exemption' meaning that recipients of a Fee-Free Scholarship are exempt from paying the student fee.

Smart and Skilled Fee-Free Scholarships are available for:

- Young people who are eligible for a concession fee
- Young people who are or have been in out-of-home care
- People who are experiencing or have experienced domestic and family violence and their dependants

### Are you eligible?

To be eligible for a Fee-Free Scholarship, individuals must first meet the rules for the relevant program.

Smart and Skilled eligible students undertaking a full qualification up to and including Certificate IV may be eligible for a Smart and Skilled Fee-Free Scholarship and are:

- aged between 15 and 30 years old when you start training and eligible for a concession fee (ie a Commonwealth Government welfare recipient)
- or
- commencing in training and meet the Out of Home Care definition at the time of enrolment and are:
    - aged 15-17 years and currently in out-of-home care, or
    - aged 18-30 and previously in out-of-home care
- or
- aged 15 and over, commencing in training and be able to disclose (self-declare) at enrolment that they meet the domestic and family violence definition

Individuals are eligible for one scholarship per financial year and a maximum of two scholarships up to 30 June 2019.

For further information relating to Fee Free Scholarships please visit the following website  
<https://smartandskilled.nsw.gov.au/for-students/fee-free-scholarships>

## What support is on offer?

ET Australia has a dedicated Training Officer for each training program run. The Training Officer works closely with all students throughout the training period. In addition, students have access to the Trainer/Assessor. ET Australia prides itself on providing a supportive learning environment for all students and if we can't provide the type of support required by a student, we will link them to the appropriate external organisation.

## Where can I obtain additional information?

Pre-enrolment information is available and will assist prospective students to make an informed choice prior to enrolling. The pre-enrolment information can be accessed via our website and should answer any additional questions a prospective student may have [http://etaustralia.com/wp-content/uploads/2017/07/Pre-enrolment-Information\\_V16.0\\_17-July-2017.pdf](http://etaustralia.com/wp-content/uploads/2017/07/Pre-enrolment-Information_V16.0_17-July-2017.pdf)

Alternatively please call our office on 4323 1233 or email [training@etaustralia.com](mailto:training@etaustralia.com) to get in contact with ET Australia's Product Specialist.

## How can I enrol?

Attendance is required at an interview for selection into the program.

**To register your interest please call ET Australia on 4323 1233 or email [email@etaustralia.com](mailto:email@etaustralia.com)**

If you are accepted into the program, you will need to obtain a Unique Student Identifier (USI) before you enrol. This subsidised training is nationally recognised, so you need to have a current USI to enrol. For more information visit <http://www.usi.gov.au/Pages/default.aspx> or speak with an ET Australia representative.

*To apply for this program please contact  
ET Australia on 4323 1233 or 1800 852 800*

*Places are strictly limited!*

### Want to know more about ET Australia?



(02) 4323 1233



[training@etaustralia.com](mailto:training@etaustralia.com)



[www.etaustralia.com](http://www.etaustralia.com)



## Attachment 1 - Fee exemptions and concessions

Students who qualify for a **fee exemption** are:

- Australian Aboriginal or Torres Strait Islander people
- People with a disability (ie people who meet the disability fee exemption criteria, including the dependent child, spouse or partner of a recipient of a Disability Support Pension).
- Recipients of Fee-Free Scholarships

A student who receives a specified Commonwealth benefit or allowance is eligible for a **concession fee** for a qualification up to and including a Certificate IV. A student who is receiving an eligible benefit or allowance at the time of enrolment is eligible for a concession.

The concession fee is also available to a student who is a dependant of a person receiving a specific Commonwealth benefit or allowance. To be eligible for the concession the person who the student is a dependant of must be receiving the benefit or allowance at the time of enrolment.

The specified Commonwealth benefits and allowances for concession fees include:

- Age Pension
- Austudy
- Carer Payment (this category does not include the Carer Allowance or Carer Adjustment Payment)
- Disability Support Pension
- Family Tax Benefit Part A (maximum rate)
- Farm Household Allowance
- Newstart Allowance
- Parenting Payment (Single)
- Special Benefit
- Sickness Allowance
- Veterans' Children Education Scheme
- Veterans' Affairs Pensions
- Widow B Pension
- Widow Allowance
- Wife Pension
- Youth Allowance

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